IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF OKLAHOMA

FILED
JUL 28 2003
ROBERT D. DENNIS, CLERK
U.S. DIST. COURT, WESTERN DIST. OF OKLA.
BY _____ DEPUTY

IN RE: PRIVACY AND PUBLIC ACCESS TO ELECTRONIC CASE FILES	)))	G. O. 03-5

DOCKETED

AMENDED GENERAL ORDER REGARDING PRIVACY
AND PUBLIC ACCESS TO ELECTRONIC CASE FILES

This Order supercedes General Order 03-3 (April 15, 2003), regarding Privacy and Public Access to Electronic Case Files.

In compliance with the policy of the Judicial Conference of the United States and the E-Government Act of 2002 and in order to promote electronic access to case files while also protecting personal privacy and other legitimate interests, persons shall refrain from including, or shall partially redact where inclusion is necessary, the following personal data identifiers from all electronically filed papers, including exhibits thereto, unless otherwise ordered by the Court:

- **Social Security Numbers**. If an individual's social security number must be included in a paper filed with the Court, only the last four digits of that number should be used.
- **Names of Minor Children**. If the involvement of a minor child must be mentioned, only the initials of that child should be used.
- **Dates of Birth**. If an individual's date of birth must be included in a paper, only the year of birth should be used.
- **Financial Account Numbers**. If a financial account number is relevant, only the last four digits of such numbers should be used.

In compliance with the E-Government Act of 2002, a person wishing to electronically file a paper that contains any of the personal data identifiers listed above may, with the Court's permission, file an unredacted version of the paper under seal. The unredacted version shall be retained by the Court as part of the record. The Court may, however, still require the filing of a partially redacted version of the paper for the public file. Such paper shall be clearly identified as a redacted version.

The responsibility for redacting these personal data identifiers rests solely with counsel and the persons filing papers with the Court. The Clerk will not review papers for compliance with this General Order.

The effective date of the General Order is July 28, 2003.

IT IS SO ORDERED this 28th day of July, 2003.

ROBIN J. CAUTHRON, CHIEF
UNITED STATES DISTRICT JUDGE

DAVID L. RUSSELL
UNITED STATES DISTRICT JUDGE

TIM LEONARD
UNITED STATES DISTRICT JUDGE

VICKI MILES-LaGRANGE
UNITED STATES DISTRICT JUDGE

STEPHEN P. FRIOT
UNITED STATES DISTRICT JUDGE

JOE HEATON
UNITED STATES DISTRICT JUDGE